GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Minorities Welfare Department –OP&Budget - Permission to surrender E.L. for 15 days during the financial year 2022-23 to Smt. P.N.V.Lakshmi, Section Officer, IDM Section, Smt. Sk. Shahataz, Assistant Section Officer, EDM Section and Sri Abdul Razak, Assistant Section Officer, OP&Budget Section, Minorities Welfare Department – Orders – Issued.

MINORITIES WELFARE (OP&BUDGET) DEPARTMENT

G.O.Rt.No.03 **Dated:03.01.2023.**

Read the following:

1. G.O.Ms.No.172, Fin.&Plg. (FW.FR.I) Dept., dt.01.07.1974.
2. G.O.Ms.No.221, Fin.&Plg. (FW.FR.I) Dept., dt.23.08.1974.
3. Circular Memo.No.14781-C/278/FR.I/2011, Finance (FR.I) Dept., dt.22.06.2014.
4. Application of Smt. P.N.V.Lakshmi, Section Officer, IDM Section, Minorities Welfare Department, dated: 15.12.2022.
5. Application of Smt. Sk. Shahataz, Assistant Section Officer, EDM Section, Minorities Welfare Department, dated: 15.12.2022
6. Application of Sri Abdul Razak, Assistant Section Officer, OP& Budget Section, Minorities Welfare Department, dated: 15.12.2022

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O R D E R

In terms of the orders issued in the 1st read above and Govt. Circular Memo 3rd read above, permission is accorded to Smt. P.N.V.Lakshmi, Section Officer, IDM Section, Smt. Sk. Shahataz, Assistant Section Officer, EDM Section and Sri Abdul Razak, Assistant Section Officer, OP&Budget Section, Minorities Welfare Departmentas shown below to surrender of Earned Leave for 15 days encashment for the financial year 2022-23.

Name and Designation of the employee	Date of last surrendered	Earned Leave at Credit as on 01.07.2021	Leave now surrendered (15) days	Balance at credit after surrender
SmtP.N.V.Lakshmi, Section Officer	16.12.2021 to 30.12.2021 (15)days	151	16.12.2022 to 30.12.2022 (15) days	136 days
Smt. Sk.Shahataz, Assistant Section Officer,	16.12.2021 to 30.12.2021 (15) days	144	16.12.2022 to 30.12.2022 (15) days	129 days
Sri Abdul Razak, Assistant Section Officer,	16.12.2021 to 30.12.2021 (15) days	221	16.12.2022 to 30.12.2022 (15) days	206 days

2. Certified that necessary entries are made in the Service Register of the above individuals.

3. The Drawing Officer & Asst. Secretary to Government, Minorities Welfare Department is requested to draw and disburse the amount to the concerned as ordered in Para (1) above.

4. This order does not require the concurrence of Finance Department as per the rules/orders in vogue.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

A.MD. IMTIAZ
SECRETARY TO GOVERNMENT

To
The Individuals concerned.

(PTO)